

Cardinals in the Community H&S Risk Assessment of School Events

Event	PE Lessons at West Byfleet Junior School	Date:	1 September 2020
Lead Staff Member:	Chris Sexton	Date of Assessment:	25 August 2020
Approved & signed off by:			

IDENTIFIED HAZARD:	INDIVIDUALS AT RISK:	CONTROL MEASURES IN PLACE
Medical Concerns	See Addendum 1	Staff are first aid trained and will have suitable medical supplies available, including, ice packs, plasters and cleaning wipes. Children will have regular drinks breaks to remain hydrated. Staff will have a Radio for communication with the school office.
COVID-19 and regular Handwashing	All	Staff and children to wash their hands upon arrival, before lessons commence, at appropriate times during the lesson e.g. after use of equipment, after each lesson and when leaving the site. Remind all those present of the Public Health England recommendation of washing hands for a minimum time of 20 seconds. Soap and hand sanitiser will be available for use during the day as required.
COVID-19 and use of Equipment	All	All equipment used will be cleaned/sanitised prior to use. Children will use one piece of equipment for each task and this will remain theirs throughout the activity. Equipment will be cleaned/sanitised prior to any further crossover. Where time is short between lessons, other equipment will be used until the safe cleaning of equipment can be undertaken.
COVID-19 and Social Distancing	All	During sporting activities children will be spaced out using marker cones and flat disc markers and will only perform individual activity where suitable e.g. no throwing and catching in pairs. Activities will include Athletics. Tennis, hockey football/foot rounders', orienteering, aiming/target games and co-ordinating activities.
Bad weather		The school hall will be used in the event of bad weather, with social distancing precautions (mentioned above) in place.
Visibility of adults	Children	1 member of staff will oversee each session. This will be the same member of staff each time. LSA's will support where required. A radio will be available to communicate to staff in school if required.
Register	Children	Registers will be taken by teachers at the start of the day and after lunch
Fire Evacuation	All	Children will be shown where the fire exits are. If evacuation is required, this will be to the Infant School Field.

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Lockdown	All	Children will be kept in a safe space on the school field until instructed by school staff
Toilets	Children	Children will use their designated toilet block within school. Children will be encouraged to use the toilet before and after the PE lesson rather than during it.
Communication	Children	All communication will be through the PE coordinator/Headteacher and the School Office..