



West Byfleet Junior School

Admissions Policy

December 2019-20

The Governing Body of West Byfleet Junior School follows the guidance and advice of the L.E.A. over its admission policy. We also recognise and adhere to all our statutory requirements regarding admissions.

West Byfleet Junior School - published admission number – 90

At West Byfleet Junior School, we offer an equal preference system. Parents will be given the opportunity to state 3 ranked school preferences.

The school recognises that parents have the right to express a preference for a school outside the area in which they live. Children can be accepted on this basis if the school is under subscribed.

West Byfleet Junior School follows the County Council agreed rules for Admissions for 2018

Priority for Admissions will be given according to the following:

1. Looked After Children
These are children who are registered as being in the care of a Local Authority (LA) (for example, fostered or living in a children's home).
2. Exceptional arrangements
Occasionally, there will be a very small number of children for whom exceptional arrangements will apply. Evidence from a consultant doctor will be required for medical cases, or documented evidence from any support services involved for other sensitive family circumstances will be required. These exceptional arrangements may override other admissions priorities and the LA may apply them when they first offer places. The LA may also ask schools to admit over their Published Admission Number at other times under this category.
3. Children attending West Byfleet Infant School
4. Siblings not admitted under 3. above
5. Any other applicant

If there is oversubscription in any of the above criteria, priority will be given on the basis of nearness to school measured in a straight line from the address point of the pupil's house, as set by ordnance survey to the nearest school gate for pupils to use. This is calculated using the Admission and Transport team's Geographical Information System.

Visit

Parents who are considering sending a child to West Byfleet Junior School are invited to make an appointment to visit the school. Parents will also be invited to an open afternoon and evening meeting, held in October every year. Parents are notified by the L.E.A. of the closing date for admissions, normally by January of the following year. Parents may apply online or contact the L.E.A for a paper application form.

Parents are notified in writing by the L.E.A. if they are successful or unsuccessful in getting a place for their child, normally in April.

Appeal

The parents have the right to appeal under the Education Act 1980 to an admissions appeal committee based at County Hall.