



West Byfleet Junior School

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Headteacher: Lesley Lawrence

7 January 2019

Dear Parents

AFTER SCHOOL/EXTRA CURRICULAR CLUBS – SPRING TERM 2018-19

As in previous years, West Byfleet Junior School continues to offer a range of extra-curricular clubs for your child to attend during the term. These include external clubs as well as in-school activities run on a voluntary basis by the teachers and staff, and I am so grateful to them all for their fantastic support. We believe that these clubs offer an important additional learning opportunity for the children and we would actively encourage you and your child to discuss the choices available.

Our main priority in providing a range of after school clubs is to ensure, wherever possible, children have the opportunity to join the clubs of their choice. Due to their popularity and the limited number of places available, we will aim to secure a place in a school club for each child. To ensure that we can provide maximum opportunity for all our children, applications will **NOT** be on a first come, first served basis. It is also important to ensure that children are not over committed, so extra-curricular activities should not compete with classroom studying and homework.

Once your child has been accepted in a club, we would encourage them to make a commitment to it for the whole term. **If your child cannot attend a club one week, they should let the teacher in charge know and parents should contact external clubs via email or text.** Children are reminded that they should always tell the teacher/instructor if they do not feel well enough to attend, as there will not always be a member of office staff available to contact parents. Please be aware that if your child is unable to attend a club session for any reason, we are not able to issue refunds.

We do try not to cancel clubs but from time to time it may be unavoidable. The decision to cancel a club is only taken as a last resort and we will always endeavour to inform you as soon as possible so that you can make arrangements for your child to be collected.

Payment:

School-run clubs - Payment must be made once your child has secured a place in a club and **before the club commences**. These clubs can be paid for online using SchoolMoney. On request you will be sent the payment link via text, and you then log on to <https://login.eduspot.co.uk/public/portal/parent/?app=schoolmoney> and follow payment instructions. Please also return the appropriate club enrolment slip to the school office so we can record members of the club. If you prefer, you may continue to pay by cheque. **No cash payments.**

Confirmation of acceptance will be sent prior to the start of a school-run club.

External Clubs - Mr B's Notes, Woking Football in the Community and Fast Track can all be paid online by logging onto the clubs own website or by sending a cheque in a named sealed envelope to the school office. Please also include a signed and completed club form inside. **Cash payments should be handed directly to the club representative at the end of the first session – not the school office.**

Safeguarding and collection of children at the end of clubs:

At the end of a club please collect your child promptly from the club leader who will be dismissing your child from the **side exit doors by the sensory garden**. Any children who have not been collected will be brought back to the reception area. At West Byfleet Junior School we are fully committed to ensuring that your child's safety is paramount at all times. Staff, volunteers and all outside agencies are subject to statutory vetting and DBS checks, and the school maintains an up to date and comprehensive Single Central Record.

Yours faithfully

Miss Lawrence
Head Teacher

All 'Staff-run' Clubs and 'Externally-run' Lunchtime Clubs

<u>Day</u>	<u>Club</u>	<u>Start Date</u>	<u>Time</u>	<u>Contact Name</u>
Monday	Cooking for Fun £27 Please use club form (Max 12 places)	14 Jan (4 wks)	3:30 - 4:45pm	Mrs K Severn
Tuesday	Faith Club FREE Please use St Johns Church form	15 Jan (10 wks)	12.30 – 1.00pm	Ms E Mason St Johns Church childrenandfamilies@stjohnswestbyfleet.org.uk 01932 342263
Tuesday	Mindfulness Sessions FREE Please use club form	15 Jan (10 wks)	3.30 – 4.00pm	Mrs J Kimber (The Library)
Wednesday	Mr B's Notes Gigajam FREE Please use club form	14 Jan (10 wks)	12.30 – 1.00pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Thursday	The WBSJ Gazette £2 (Children's Newsletter) (Max 12 places)	17 Jan (10 wks)	12.30 – 1.00pm	Miss Kraus (Shakespeare Class)
Thursday	Cooking for Fun £27 Please use club form (Max 12 places)	17 Jan (4 wks)	3:30 - 4:45pm	Mrs K Severn
Thursday	Mr B's Notes Recorder £30 Please use club form	17 Jan (10 wks)	12.30 – 1.00pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Thursday	Spanish Lessons La Jolie Ronde £60.50 Please use club form	17 Jan (10 wks)	12.30 – 1.00pm	Maria Munoz Spanishmaestra@outlook.com 07717 424359
Friday	Story Club FREE Please use club form (Max 20 places)	18 Jan (10 wks)	12.30 to 1.00pm	Mrs C Dreher (The Library)
Friday	Mr B's Notes Song Writing FREE Please use club form	18 Jan (10 wks)	12.30 – 1.00pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com

After-school 'Externally-run' Clubs:

<u>Day</u>	<u>Club</u>	<u>Start Date</u>	<u>Time</u>	<u>Contact Name</u>
Monday	Girls Football £40 Please use Woking Football in the Community form or enrol online	14 Jan (11 wks)	3.30 – 4.30pm	Mr C Sexton Woking Football in the Community community@wokingfc.co.uk
Monday	Boys Football £40 Please use Woking Football in the Community form or enrol online	14 Jan (11 wks)	3.30 – 4.30pm	Mr C Sexton Woking football in the Community community@wokingfc.co.uk

<u>Day</u>	<u>Club</u>	<u>Start Date</u>	<u>Time</u>	<u>Contact Name</u>
Monday	Music Technology £60 Please use Mr. B's enrolment form or enrol online	14 Jan (10 wks)	3:30- 4:30pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Tuesday	Art Classes £50 Please use club form	22 Jan (10 wks)	3.30 – 4.30pm	Mrs N Scott Nathalie@murals-portraits.co.uk 07866 004092
Tuesday	Fast Track (Year 5 & 6 only) £50 (£45 sibling rate) Please use Fast Track booking form	15 Jan (10 wks)	3:30- 4:30pm	Ms J Wood jemmawood99@hotmail.com 07585 709643
Tuesday	Multi Sports £40 Please use Woking Football in the Community form or enrol online	15 Jan (11 wks)	3.30- 4.30pm	Mr C Sexton Woking football in the Community community@wokingfc.co.uk
Tuesday	Boomwhacker! £60 Please use Mr B's enrolment form or enrol online	15 Jan (10 wks)	3:30- 4:30pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Wednesday	Choir £60 Please use Mr B's enrolment form or enrol online	16 Jan (10 wks)	3:30- 4:30pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Wednesday	Cricket £40 Please use Woking Football in the Community form or enroll online	16 Jan (11 wks)	3.30- 4:30pm	Mr C Sexton Woking football in the Community community@wokingfc.co.uk
Thursday	Hockey £40 Please use Woking Football in the Community form or enrol online	17 Jan (11 wks)	3.30- 4.30pm (12 wks)	Mr C Sexton Woking football in the Community community@wokingfc.co.uk
Thursday	Gigajam £60 Please use Mr. B's enrolment form or enrol online (Max 16)	17 Jan (10 wks)	3:30- 4:30pm	Mr A Broadbent Mr B's Notes www.mr-bs-notes.com
Thursday	Dancing Shoes £75 Please use Dancing Shoes form or enrol online.	17 Jan (10 wks)	3.30- 5.00pm	Mrs A Steer Dancing Shoes Dance School www.dancingshoesdance-school.co.uk 01932 342069
Friday	NEW CLUB Cardinals After School Netball Club £54.35 Please use club form	11 Jan (11 wks)	3.30- 4.30pm	Cardinals Netball Club cardinalsnetball@gmail.com
Friday	Tag Rugby £40 Please use Woking Football in the Community form or enrol online	11 Jan (11 wks)	3.30- 4.30pm	Mr C Sexton Woking football in the Community community@wokingfc.co.uk